

West Suffolk Joint Staff Consultative Panel

Forest Heath & St Edmundsbury councils

West Suffolk
working together

Title:	Agenda		
Date:	Monday 20 July 2015		
Time:	3.00 pm		
Venue:	GFR13 West Suffolk House Western Way Bury St Edmunds		
Full Members:	<i>St Edmundsbury Borough Council</i> (3) (Employers' Side) Bob Cockle Clive Springett Patricia Warby	<i>Forest Heath District Council</i> (3) (Employers' Side) Ruth Bowman Rona Burt Stephen Edwards	<i>Staff Representatives</i> (6) (Employees' Side) Lizzi Cocker Mark Johnson Claire McKenna Jane Orton Julie Roberts Vacancy
Substitutes:	Carol Bull Becky Hopfensperger	Brian Harvey Carol Lynch	Dawn Goss Vacancy
The membership of this Panel needs not to be politically balanced			
This meeting will be preceded at 2.30pm by the usual pre-briefings for the Employers' Side (GFR13) and the Employees' Side (Mayor's Parlour)			
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.		
Quorum:	Three Members; comprising a minimum of one SEBC Councillor, one FHDC Councillor and one Staff Representative		
Committee administrator:	Helen Hardinge Committee Administrator & FHDC Scrutiny Support Tel: 01638 719363 Email: helen.hardinge@westsuffolk.gov.uk		

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Procedural Matters

WHILST THESE AGENDA PAPERS ARE NOT COVERED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985, IN RESPECT OF THOSE ITEMS WHICH ARE LISTED AS CONTAINING EXEMPT/CONFIDENTIAL, MEMBERS OF THE PANEL ARE REQUESTED TO TREAT THEM AS SUCH

Part 1

1. Election of Chairman for 2015/2016

*To be appointed from the **Employers' Side***

(Extract from the Panel's Terms of Reference:

"2.7 The Panel shall elect a Chairman and Vice-Chairman from its members. When the Chairman is a member of one side of the Panel, the Vice-Chairman shall be a member of the other side. The Chairman of the Panel shall be rotated on an annual basis between the Employees' and Employers' side. The Chairman of the meeting shall not have a casting vote.")

The Chairman and Vice Chairman for 2014/2015 were:

Mark Johnson - Chairman (Employees' Side)

Councillor Angela Rushen – Vice Chairman (Employers' Side)

2. Election of Vice Chairman for 2015/2016

*To be appointed from the **Employees' Side***

3. Apologies for Absence

4. Substitutes

5. Minutes

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To confirm the minutes of the meeting held on 26 January 2015 (copy attached).

6. Politically Restricted Posts

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Report No: **JSP/JT/15/002**

7. Shared Parental Leave and Pay Guidance

13 - 26

Report No: **JSP/JT/15/003**

8. Pensions Discretion Policy

Verbal report

9. Workforce Data

Verbal report